



Friday, 3 November 2017

## **EMPLOYMENT COMMITTEE**

A meeting of **Employment Committee** will be held on

**Monday, 13 November 2017**

commencing at **10.00 am**

The meeting will be held in the Board Room, Town Hall, Castle Circus, Torquay  
TQ1 3DR

### **Members of the Committee**

Councillor Tyerman (Chairman)

Councillor Darling (S)

Councillor Thomas (J)

Councillor Lewis (C)

Councillor Thomas (D)

---

**A prosperous and healthy Torbay**

---

For information relating to this meeting or to request a copy in another format or language please contact:

**Leah Raybould, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207087**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

[www.torbay.gov.uk](http://www.torbay.gov.uk)

# EMPLOYMENT COMMITTEE AGENDA

## 1. **Apologies**

To receive apologies for absence, including notifications of any changes to the membership of the Committee.

## 2. **Declarations of interest**

- (a) To receive declarations of non pecuniary interests in respect of items on this agenda

**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

## 3. **Minutes**

To confirm as a correct record the Minutes of the meetings of the Committee held on 11 March 2016 and 12 September 2017.

(Pages 3 - 5)

## 4. **Urgent items**

To consider any other items that the Chairman decides are urgent.

## 5. **Exclusion of the Press and Public**

To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following item on the agenda on the grounds that exempt information (as defined by the Local Government (Access to Information) Act, 1985) is likely to be disclosed.

## 6. **Senior Leadership Team Restructure**

To consider the submitted report on the above.

(Pages 6 - 10)



## Minutes of the Employment Committee

11 March 2016

-: Present :-

Councillor Tyerman (Chairman)

Councillors Thomas (J), Bye and Stocks

---

### 22. Apologies

An apology for absence was received from Councillor Parrott. It was reported in accordance with the wishes of the Liberal Democrat Group, the membership of the Committee had been amended for this meeting by including Councillors Stocks instead of Councillor Darling. In accordance with the wishes of the Conservative Group, the membership for this meeting had been amended to include Councillors Bye and Parrott instead of Councillors Lewis and the Mayor.

### 23. Minutes

The minutes of the Employment Committee held on 6 January 2016 were confirmed as a correct record and signed by the Chairman.

### 24. Exclusion of the Press and Public

Prior to consideration of the item in Minute 25 the press and public were formally excluded from the meeting on the grounds that the item involved the likely disclosure of exempt information as defined in paragraph 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

### 25. Appointment of Director of People Services

Members considered the appointment of Director of People Services.

Resolved:

Consideration deferred to an adjourned meeting of the Employment Committee, which is yet to be arranged.

---

Chairman



## Minutes of the Employment Committee

12 September 2017

-: Present :-

Councillor Tyerman (Chairman)

Councillors Darling (S), Lewis (C), Thomas (J) and Mills

---

### 23. Minutes

The Minutes of the meeting held on 26 July 2017 were confirmed as correct record subject to the decision in Minute 22 being amended to read:

“That, subject to approval from the Board of the TEDC, the candidates set out in the exempt report be appointed to the Board of the TEDC be approved by Torbay Council.”

### 24. Exclusion of the Press and Public

Prior to consideration of the items in Minute 25 and 26 the press and public were formally excluded from the meeting on the grounds that the items involved the likely disclosure of exempt information as defined in paragraph 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

### 25. Appointment of Representative on Torbay Economic Development Company Limited

Members received details of a recommendation from the Mayor on his proposed representative on the Board of the Torbay Economic Development Company Limited as set out in the exempt report circulated prior to the meeting.

The decision of the Employment Committee is restricted due to exempt information contained within the decision.

(Note: Prior to consideration of the item in Minute 25 Councillor Tyerman declared a non pecuniary interest as a member of the Torbay Economic Development Company Limited Board).

### 26. Senior Leadership Team Restructure

Members considered an exempt report on the Senior Leadership Team restructure.

Resolved:

- (i) that the job description and terms and conditions of the following posts; Director of Finance & Transformation and Director of Corporate Services be approved as set out in the submitted exempt report; and
- (ii) that the Head of Paid Service be tasked with undertaking the restructure, and set up the process for the Employment Committee to appoint to the post of Director of Finance & Transformation and at a future date to the appointment of a shared Director of Children's Services.

---

Chairman

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

Document is Restricted

Document is Restricted